

# National Informatics Centre Services Inc.

(A Government of India Enterprise under NIC)

Ministry of Electronics and Information Technology, Government of India

Hall No. 2 & 3, 6<sup>th</sup> Floor, NBCC Tower, 15 Bhikaji Cama Place,

New Delhi – 110 066

Tel. 011-22900533 Fax: 91-11-26105054 Email: nicsi-pi@nic.in

## PROFORMA-INVOICE REQUEST FORM

Project ID:C172107MIND

Date: / /

### DETAILS OF USER

1.	Name of the User Department/Organization:	
2.	User Department/Organization Alias: (i.e. short-form if any):	
3.	GSTIN Number (If any):	
4.	User Department/Organization URL (if any):	
5.	User Department/Organization Phone Number & Email :	
6.	Whether Central-Govt/State-Govt/Others: (in case of State-Govt/Others, write the name of the State or the name of the Other, as the case may be)	
7.	Whether Central-PSU/State-PSU/ Autonomous body /Institution/Others: (Give name also)	
8.	Name of the concerned Ministry:	
9.	Name of the concerned Department (if any) in that Ministry:	
10.	Complete Postal Address with pin code of the user-department /Organization mentioned at (1):	
11.	Name of the Contact Person & designation:	
12.	Phone Nos of Contact Person:	
13.	Email-id of Contact Person:	
14.	Additional Details, if any:	

### DETAILS OF ITEMS/SERVICES REQUIRED

1.	Requirement/Description of the ICT Items/Services for which PI is to be issued	<u>Implementation of NIC e-Granthalaya Software</u>
2.	Earlier PI Number & Date (if any) (in case of any amendment is required in the earlier PI)	
3.	Earlier Project No & Name (if any) (in case PI is to be issued in the same Project)	
4.	Quantity (No. of Libraries) where software will be implemented	

(Signature and stamp of requestor)

**NOTE:** Once PI Request Form is received by NIC then Invoice will be generated from NICS I and will be sent to you to enable you to make the payment to NICS I.



# National Informatics Centre

Ministry of Electronics and Information Technology, Government of India

A-Block, CGO Complex, Lodhi Road, New Delhi - 110 003 India

Phone: 91-11-24305487/89

## ***e-Granthalaya 4.0 on NIC Cloud***

***A Digital Agenda for Library Automation and Networking***

**Request Form To avail e-Granthalaya Services from NIC/NICSI**

### **Library Details**

1. Name of Requester :
2. Designation :
3. Address/City/State/Pin code :
  
4. Phone :
5. Email (To Send Account Login) :
6. Mobile (to send Password) :
7. Name of Organization :
  
8. Name of State/Govt/Ministry/Department :
  
9. No of Library Staff :
10. Total Library Collection :
11. Hardware / Software (available) :
  - a. No. of Desktops :
  - b. Internet Connectivity (Y/N) :
  - c. Type of Connectivity : Broadband /Leased Line /NICNET/NKN / Others
  - d. Net Speed (Min 4-8 MBPS) :
12. Name of NIC Co-Ordinator (if any) :
13. Whether Already Automated ? : Y/N
  - a). Name of Software :
  - b). No. of Records entered :
  - c). Format of Data for migration : Database/EXCEL/MARC21 /ISO:2709
14. Library Code You Wish to get in eG4 Database :  
(LIBCODE may be acronym of ur Library/Organization, 4 -10 Chr Length, Alpha-Numeric)

(Signature and stamp of requestor)

**NOTE:** Once your payment is received then your request will be processed and eG4 Login will be sent in the mail accordingly.

## Guidelines and Policies

- **e-Granthalaya 4.0 (eG4)** is a Library Management Software from NIC, Cloud Ready Application and provides a web-based data entry solution to the Libraries and Information Centres.
- The Application is hosted in **NIC National Cloud Only** and not given for local installation/implementation.
- The Application is available **Online** for Data Entry as well as for providing Member Services over Internet/Mobile.
- The Application as well as Database are hosted in NIC National Cloud and thus no need of having Server in library, no AMC required and nothing to maintain at library end – thus provides an economical mode of library automation.
- Library needs a **high-speed/dedicated net connectivity** (Min 4-8 MBPS) to get the best performance of application.
- As library data will be in a shared database mode therefore, providing database backup for individual library from NIC is not feasible. However, every member library will be free to **EXPORT** their data in various formats (CSV/MARC/MARCXML/ISO:2709/EXCEL) using application module.
- **Every Library needs to pay One Time payment of Rs. 21,275/= (inclusive all) to avail following e-Granthalaya Services for the period of Five Years:-**
  - **E-Granthalaya Application with Open Source DBMS**
  - **NIC Cloud Hosting**
  - **Installation and Setup and creation of Login Account**
  - **Database Backup and Application maintenance**
  - **Updates**
  - **One time data migration from EXCEL/EG3 Database (Excel Format available at <http://egranthalaya.nic.in>)**
  - **Help-Desk Support – 011-24305489**
  - **Publishing your Library Data over Internet in a “Union Catalog of Government Libraries” – a byproduct of e-Granthalaya hosted at <http://eglibnet.nic.in>**
- No value addition will be done by NIC in EXCEL data, if given for migration. It is sole responsibility of User Department to export data in EXCEL from existing software being used currently in library, If any.
- The payment will be made in 100% advance to “**National Informatics Centre Services Inc. (NICSI)**” against the **Invoice** generated in your Organization name based on details given in PI Request Form. While sending the payment to NIC/NICSI, it is requested to accompany the copy of Invoice sent by NICSI. Once payment is received, library account details will be sent in mail and then you may start using the application online.
- Library is requested to send the duly filled PI Request Form along with covering letter to the following address:

**Ram Kumar Matoria,**  
**Technical Director**  
**Office Automation Division**  
**NATIONAL INFORMATICS CENTRE**  
**A-Block, CGO Complex, Lodhi Road,**  
**New Delhi – 110 003 (INDIA)**  
**EMAIL: [rkatoria@nic.in](mailto:rkatoria@nic.in) Ph. 011 – 24305487 Web Site: <http://egranthalaya.nic.in>**

### **List of Organizations eligible to Implement e-Granthalaya 4.0 on NIC Cloud on Payment Basis (One Time Payment of Rs.21,275/= for Five Years Period) –**

- ✓ Government Libraries under Ministries/Departments/Organizations of Central /State Governments
- ✓ Government Public Libraries
- ✓ Kendriya Vidyalayas and Jawahar Navodaya Vidyalayas / MHRD
- ✓ Central /State Government Schools/Colleges/Polytechnics/Universities
- ✓ Autonomous Bodies / Councils / Research Organizations / National Laboratories/IITs/IIMs/NIITs / PSUs of Centre and States
- ✓ Other Government Academic Institutions funded by Government
- ✓ Indian Embassies

### **List of Organizations Not Eligible for Software:-**

- Private Institute/Colleges/Schools/Universities
- Aided/Autonomous Institute/Colleges/Schools/Universities

### **Infrastructure Required in Libraries:-**

- ✓ Functional Desktops with UPS/AV
- ✓ Internet Connectivity with Min 4-8 MBPS Speed
- ✓ One Barcode Printer - Optional
- ✓ One Barcode Scanner - Optional
- ✓ One Small Laser Printer - Optional